*Purchaser:*

„Techcool” Sp. Z o. o.

ul. Dworcowa 24a, 63-820 Piaski

**NIP** PL6961837966

**Regon** 300910069

 Piaski, 10.12.2019

**INQUIRY no. 1/4.1/XII/Techcool/2019**

In connection with the implementation of the project "Development of an environmentally friendly technology for freezing products of animal origin", Agreement No. POIR.04.01.04-00-0028 / 19-00 of 25.09.2019, implemented under Measure 4.1 of The Smart Growth Operational Programme 2014-2020, co-financed by the European Regional Development Fund, we invite all entities that meet the following conditions to submit offers for the subject of this inquiry.

1. **PURCHASER:**

|  |  |
| --- | --- |
| **COMPANY NAME** | Techcool Sp. z o. o. |
| **LEGAL FORM** | Limited Liability Company |
| **HQ ADRESS** | ul. Dworcowa 24a, 63-820 Piaski |
| **KRS** | 0000567700 |
| **NIP** | PL6961837966 |
| **REGON** | 300910069 |

|  |
| --- |
| **CONTACT DETAILS** |
| **ADDRESS FOR CORRESPONDENCE** | ul. Dworcowa 24a, 63-820 Piaski |
| **E-MAIL** | s.przybylak@techcool.pl |
| **PHONE NUMBER** | +48655719051 |

1. **INQUIRY:**

|  |  |
| --- | --- |
| **INQUIRY PUBLICATION**  | The inquiry is available on the Purchaser’s website: <https://www.techcool.pl/> |

1. **DESCRIPTION OF THE SUBJECT OF THE INQUIRY:**

**3.1. BASIC INFORMATION**

|  |  |
| --- | --- |
| **DESCRIPTION OF THE PROJECT** | The subject of the project is the development of an innovative and environmentally friendly technology of freezing products of animal origin, for which the purchaser received the funding. Agreement No. POIR.04.01.04-00-0028 / 19-00 of 25.09.2019, implemented under Measure 4.1 of The Smart Growth Operational Programme 2014-2020 , co-financed by the European Regional Development Fund. |
| **DETERMINING THE SUBJECT OF THE INQUIRY** | The subject of the order are: 3 aluminium cooling plates for the freezer |

**3.2 DETAILED DESCRIPTION OF THE SUBJECT OF THE INQUIRY**

* The subject of the order is the production of 3 aluminium cooling plates for the freezer.
* The plates should be made of 6060 aluminium alloy, in accordance to specification, that we will send after contacting us about the offer.
* Plate connection should have DN15 \_1 / 2 " diameter.

**ORDER COMPLETION DATE:** until February 10, 2020

**REPRESENTATIONS AND DOCUMENTS REQUIRED:**

* The Bidder is obliged to submit a declaration as per Annex 2
1. **OFFER EVALUATION CRITERIA:**

|  |
| --- |
| Substantive assessment based on the selection criteria will only be subject to complete offers submitted by Bidders who meet the requirements set out in this inquiry. |
| **EVALUATION CRITERIA** | **PUNCTATION** | **ASSESSMENT METHOD** |
| Net price1 | 70 | Points = $\frac{lowest price²}{bidder^{'}s price}$ x 70 x 70% |
| Warranty | 20 | Points =$ \frac{bidders warranty}{maximum warranty}$ x 20 pkt x 20% |
| Completion time limit | 10 | On time - 10Exceeding the deadline - 0 |
| The Bidder can receive max. 100 points |
| The evaluation of the offers will be carried out by January 10, 2020. |

1 in case of offers submitted in a foreign currency, the average NBP exchange rate as at the date of the assessment will be adopted

2 the lowest price means the lowest net price for the subject of the order, specified in the offers submitted by Bidders

1. **PREPARATION OF THE OFFER:**
* The offer should be prepared according to the template in Annex 1.
* The offer must be valid at least until January 31, 2020.
* Offers submitted after the deadline will not be considered.
* The Bidder may change or withdraw his offer before the bid submission deadline.
* The Purchaser does not allow the submission of partial offers.
* The Bidder may submit only one offer.
* Incomplete offers and those to which the required attachments have not been attached will be rejected for formal reasons.
* In connection with the rejection of the offer, participants of the proceedings (Bidders) are not entitled to any claims against the Purchaser.
* The Bidder bears all costs related to the preparation and delivery of the offer.
1. **DEADLINE AND HOW TO SUBMIT AN OFFER:**

Offers must be submitted by 31.12.2019r

* Personally,
* By post, to the address of the Purchaser's office with the note "Offer to the inquiry no. 1 / 4.1 / XII / Techcool / 2019 "

or

* Via email to the following address: s.przybylak@techcool.pl
1. **METHOD AND TIME OF OFFER SELECTION, BIDDERS NOTIFICATION:**
* The selection of the best offer is made by the Commission, which consists of the Management Board and Project Accounting Specialist.
* The Commission will assess the offers in terms of the criteria given in this inquiry.
* The offer that obtains the highest number of points, which is the sum of points obtained in individual evaluation criteria, will be considered the most advantageous.
* The Purchaser will announce the selection of the bidder at www.techcool.pl immediately after the selection of the Bidder. The Purchaser will inform Bidders about the selection of the most advantageous offer via email.
1. **ADDITIONAL INFORMATION:**

|  |  |
| --- | --- |
| **Krzysztof Gaszek** | **Sara Przybylak** |
| Phone no. : +48 603 323 301 | Phone no. : +48 725565468 |
| e-mail: k.gaszek@techcool.pl | e-mail: s.przybylak@techcool.pl |

…………………………………………………

Date and place

…………………………………………………

Signature and stamp

List of attachments:

* Annex No. 1 Offer form
* Annex No. 2 Bidder's declaration

………………………………………………………….

Date and signature

**Annex No. 1**

**…………………………..……………….**

Place and date

**Bidder's details:**

**Company’s name ………………………………………………………**

**Address ………………………………….…………………………………**

**Phone number ………………………………………………………….**

**E-mail ……………………………………………………………………….**

**CRN ………….……………………………………………………………….**

**To the Purchaser:**

Techcool Sp. z o. o.

ul. Dworcowa 24A

Phone no. +48655719051

e-mail: s.przybylak@techcool.pl

NIP 6961837966

REGON 300910069

**Tax Identity Number ………………………………………………….**

**OFFER FORM**

**TO INQUIRY no. 1/4.1/XII/Techcool/2019**

**OFFER DETAILS:**

|  |  |
| --- | --- |
| 1. **Offer subject**
 |  |
| 1. **Date of the offer preparation**
 |  |
| 1. **Offer validity period**
 |  |
| 1. **Warranty**
 |  |
| 1. **Net price**
 |  |
| 1. **Gross price**
 |  |
| 1. **Completion date**
 |  |
| 1. **Delivery cost**
 |  |

…………………………………………………………..

Signature

**Annex No. 2**

**BIDDERS’ DECLARATION**

I declare, that:

1. I have read the available documentation and I do not raise any objections to it.
2. I obtained the information necessary to prepare the offer. I declare that I have read the scope and subject of the obligations to perform.
3. I declare that I meet the requirements set for the Bidder, which I have accepted without reservation.
4. I have the necessary permissions to perform the services specified in the inquiry.
5. I have the necessary knowledge, competences and experience, economic and technical potential, as well as human resources necessary to implement the subject of the inquiry.
6. I am not an entity related personally or capitally with the Purchaser or persons authorized to incur obligations on behalf of the Purchaser or with persons performing on behalf of the Purchaser activities related to the preparation and carrying out of the Purchaser’s selection procedure, in particular through:
7. participation in the company as a partner in a civil law partnership or partnership,
8. possession of at least 10% of shares or stocks,
9. performing the function of a member of the supervisory or management body, or a proxy
10. being married, in a relationship of kinship or affinity in a straight line, lateral to the second degree, or in relation to adoption, custody or guardianship.
11. I consent to the processing of my personal data for the purposes related to this proceeding to the extent that is necessary for its proper implementation (including placing this data and making it public in the selection report).

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Signature